Note: Refer to the [Results: Flow Chart and Glossary on Carnegie Corporation’s website](http://www.carnegie.org/media/filer_public/a9/ea/a9ea9da4-30e0-4a0d-9c0a-4f6bb1afcae0/ccny_results_flowchart_glossary.pdf) for an explanation of “Project Objectives,” “Project Metrics” and other italicized terms below.

**GENERAL INFORMATION:**

* Organization Name:
* Grant ID:
* Project title:
* Primary Contact Name:
* Primary Contact Email:
* Primary Contact Phone:
* Project Director Name:
* Project Director Email:
* Project Director Phone:
* Due On:
* Date Received:
* Approved On:

**CHANGES**

*Administrative/organizational*

Grant funds remaining as of date of this report: (Note: if Corporation funds remain, a grant modification or refund may be required):

Were there any administrative and/or organizational changes during the reporting period that affected the project/grant? (Word limit: 150 words)

**GENERAL PROGRESS**

Summarize progress toward Project Metrics over the grant period below. (*Skip this question if grant agreement does NOT include project metrics):*(Word limit: 50 words per measure)

|  |  |
| --- | --- |
| Project Metrics\* (Auto-generated) | Grantee Updates |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

*\*Projects Metrics were previously referred to as Performance Measures*

Please summarize grant-related activities. What are some of your successes and noteworthy achievements? Did you encounter any challenges? If this grant is part of a longer term project supported by the Corporation, please describe the outcomes to date for the project and the next steps planned. (Word limit: 1000 words)

**LEARNING**

We want to know more about what you are learning. Is there new information or data that you are learning or tracking that has not already been shared in your responses above? How has this affected your strategy? (Word limit: 250 words)

**DISSEMINATION**

*To be shared with colleagues/field*

Did anything emerge during the grant period that you think should be shared with other funders or colleagues in the field?

*To be shared with wider audience/media/public*

If applicable, please provide links to any finished grant products (e.g. website, blog, articles). For journal articles, please provide the DOI. You can upload a separate attachment if this list is extensive.

**MODIFICATION REQUESTS:**

Do you need to request a no-cost extension, carryover, or retroactive budget re-allocation? (Insert link to grants modification details)

**FINANCIAL REPORT:**

Please attach a report detailing the income and expenditures made in reference to this grant (i.e., how Corporation funds were spent) that is comparable to the original budget submitted to the Corporation. You may, but are not required to, use [the template located on our website](http://www.carnegie.org/media/filer_public/f8/68/f8682c23-27d0-4b24-be21-8926f2aeba91/ccny_fnx_template.xlsx).